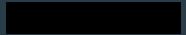


Contact

 (Mobile)
rstovall1981@yahoo.com (Email)

Education

West Virginia University
(2000 – 2006)
Public Administration, MPA
Political Science & Government (BA)

Certifications

Lean Six Sigma Green Belt (ICGB)
Florida Stormwater, Erosion and
Sedimentation Control Inspector
(FDEP)
FEMA – IS.520
FEMA (NIMS) – IS. 700A
FEMA (NRF) – IS. 800B
FEMA (ICS) – IS. 100B
FEMA (ICS) – IS. 200B

Professional Memberships

National Institute of Government
Purchasing (NIGP)
National Contract
Management Association
(NCMA)
American Public Works
Association (APWA)
Solid Waste Association of North
America (SWANA)
Florida Association of Public
Procurement Officials (FAPPO)

Software Proficiencies

Microsoft Office Programs
Oracle
Civic Plus
Tyler Munis
Citrix
Kronos
OpenGov

RANDY A. STOVALL, MPA

Summary

Management professional with over 15 years of government and private sector experience. Strong background in public works operations, environmental services, procurement and contract management, project management, financial management, and federal subsidized housing programs to achieve efficiency and deliver effective results. Strong ethics and integrity standards. Effective problem-solving techniques and conflict resolution skills to eliminate waste and successfully meet goals, objectives, and expectations. Work well under pressure to meet deadlines. Highly organized team builder with strong leadership experience.

Experience

City of Hollywood Office of Procurement 2/22/23 - Present **Contracts Compliance Administrator, Hollywood, Florida**

As the Contracts Compliance Administrator for the Office of Procurement and Contracts Compliance, I performed difficult professional and administrative work managing and supervising various functions under Procurement Services including, but not limited to Centralized procurement management, comprehensive contract management, Compliance, performance management, Supply Chain Management, Strategic Sourcing, drafted Contracts and Agreements, approval of purchase order requisitions, solicitations development (Pre-Award, Award, and Post Awards), and miscellaneous activities as required. Administered and monitored over 75 contracts and agreements for financial and program compliance, through interpretation of contract documents, Procurement Code of Ordinance, and Florida Statutes to evaluate and verified compliance. Reviewed and Approved Contracts and Agreements as a designated Contracting Officer to ensure key performance indicators, Terms & Conditions, Scope of Services, Payment & Performance Bonding requirements are compliant. Prepared contract document resolutions, staff summaries and other related documents and developed recommendations to the City Manager and/or the City Commission on procurement agenda items. Created quarterly procurement reports for the City Manager and City Commission as required.

Public Works Department 8/5/2019 – 2/22/23 **Environmental Service Manager, Hollywood, Florida**

Managed the operations and administration of the Environmental Services Program and Solid Waste Program, including the collection and disposal of solid waste (garbage) and contract oversight for the collection and disposal of garbage, commingled (brush & hard junk), bulky, and recyclable collection. Managed over five (5) million dollars in Enterprise Funds. As an Environmental Services Division Manager for Solid Waste and Recycling Management, I managed multiple teams responsible to keep the City of Hollywood (population of over 152,000 residents) beautiful, clean, and safe.

Assisted in the preparation and administration of the division's annual budget, monitored expenditures, and enforces contractual obligations of permitted independent collection companies (private haulers) in the municipality. Managed Sanitation Code Officers for enforcement of Code of Ordinance statues for solid waste and recycling management. Managed the operations and administration of the Environmental Services Program and Solid Waste Program, including the collection and disposal of solid waste (garbage) and contract oversight for the collection and disposal of garbage, commingled (brush & hard junk), bulky, and recyclable collection. Exceptional knowledge, skills, and abilities handling operations involving waste collection operations; including solid waste, vegetative debris, bulk waste, and recycling. Transitioned Community Redevelopment projects to the City for continuity of routine landscape maintenance services as required. Exemplified high quality customer service that ensures that the public receives excellent waste collection service while minimizing environmental impacts. Excellent team leadership skills including building relationships across units and worked proactively with citizens and the community at large to ensure excellent service delivery. Strong abilities with critical thinking, creativity, exercised initiative, person who understand responsibility and accountability, and independent judgement calls.

City of Hallandale Beach
Manager of Operations, Hallandale Beach, Florida

6/1/2018 – 8/5/2019

Managed the operations and administration functions of Public Works to include but not limited to Facilities Maintenance, Cemetery Facility, Construction and Maintenance, Streets Division, Grounds Maintenance, Custodial Services (Citywide), Public Utilities, and Sanitation activities (Solid Waste and Recycle Programs) of the Department. Managed over two (2) million dollars in General and Enterprise funds.

Contracts & Asset Manager, Hallandale Beach, Florida

3/17/2017 – 6/1/2018

Managed all applicable public works contracts, assets, and solicitations for goods and services related to operational and capital commodities purchased for Public Works operations. Worked with the Engineering Division to develop scope of work and draft solicitations for required goods and services. Managed over two (2) million dollars in General and Enterprise funds. Performed Contracts Management and performance of contracted vendors/consultants for all Public Works projects. Managed city-wide maintenance contracts to include but not limited to elevator maintenance, janitorial, HVAC, Ground maintenance, and construction services. Researched government contracts for potential cooperative agreement opportunities as required. Associated with vendors and contractors to obtain best price proposals/quotes under competitive solicitations for program-related needs. Engaged in the development and administration of the Public Works Department budget process, approved the forecast of funds needed for staffing, equipment, materials, and supplies for the Department of Public Works. Approved expenditures and implemented budgetary adjustments as needed.

Seminole Tribe of Florida
Procurement Contract Administrator, Hollywood, Florida

2/22/2012 – 3/17/2017

Managed the entire procurement and contracts management process to procure goods and services to include evaluated firms bid specifications, proposal costs, contract review and risk and liabilities. Supervised a team of seven (7) Contracts Specialists responsible for issuing and overseeing contracts and grants between the Seminole Tribe of Florida and Contractors/Vendors worldwide for the acquisition of goods/services. Completed supervisory duties such as hiring, completing performance appraisals, providing guidance, delegating tasks, approving leave, and taking disciplinary action as needed. Managed a caseload of contracts, including the execution of contracts, serving as the contact person for the contracts, monitoring contracts for contract compliance, provided technical assistance as needed, overseeing service delivery of the contracts, and all other aspects of contracting. Includes all pre- award, during-award, and post-award contracting functions. Managed over three (3) million dollars in commodities procured for all departments (i.e., Public Works, Police, Fire, Housing, Health & Human Services, Information Technology).

Miami-Dade County
Contracts Officer, Miami, Florida

5/25/2009 – 11/1/2009

General Fund & Ryan White Program contracts, grants management, and compliance. Monitored federal funds and contracts from a program performance and financial management perspective. Management over 35 Non-profit organization grant recipients in the preparation of applications, program scopes, budget proposals, and monitoring ongoing contracts from the fiscal and programmatic standpoints including preparation of required evaluation reports. Analyzed and reviewed budget proposals, monthly reimbursement request, quarterly expenditure reports, audits, and financial statements. Performed budget modifications.

**South Florida Workforce Investment Board
Quality Assurance Specialist, Miami, Florida**

12/1/2009 – 4/1/2010

Monitored, audited, and managed State workforce service programs (Workforce Investment Act (WIA) & Career Advancement Programs (CAP) to ensure compliance with program performance measures, policies, and procedures.

**Miami-Dade County Public Housing & Community Development
Housing Manager/Program Specialist**

1/8/2007 – 5/25/2009

Managed federal subsidized housing programs such as Housing Choice Voucher (HCV), Homeownership, Family Self-Sufficiency (FSS), Portability, and Adker Consent Decree programs daily to provide safe, decent, and affordable housing to special populations and the Homeless.

**West Virginia University Internship Program
Graduate Internship, Morgantown, West Virginia**

1/5/2005 – 8/10/2005

12-month public service internship working in the public sector (Marion County Commission) and Nonprofit (Fairmont-Morgantown Housing Authority and Morgantown Chamber of Commerce) fields gaining experience to include but not limited to budget analysis, contracts & grants management (CDBG, SHIP, Surtax, and Home programs), and community & economic development projects.

Fairmont Morgantown Housing Authority - during my tenure as a graduate intern, I was responsible for management of community development projects such as Neighborhood Stabilization Programs (NSP) to promote single family housing and homeownership. Collected and analyzed research material on affordable housing needs within local communities throughout West Virginia. Collaborated on Community Development Block Grant (CDBG) program for rehabilitation and development for home improvement, maintenance, and repairs for homeowners identified as low to moderate income.

Morgantown Area Chamber of Commerce - during my tenure as a graduate intern, I was responsible for drafting strategic vision plans for the local chamber of commerce business members to promote community and economic development projects throughout the City of Morgantown West Virginia. These plans included but not limited to goals, objectives, leveraging funding to allocate toward goals during committee meeting discussions on what types of projects business members would like to develop in the City over the next 20 years.

Marion County Commission - during my tenure as a graduate intern, I served in the capacity to manage and monitor state and local funded contracts and grants for program and fiscal performance matters. Some of the contracts and grants included but not limited to Small Cities Block Grants (Dakota Meredith Springs Sewage Waste Project), Community Development Block Grants (CDBG), and Small Construction Grants (Help Americans with Disabilities to Vote Act (HAVA ADA) compliance for voter precincts) throughout Marion County. Also, I was responsible for the budget control management of general and Coal Severance funds to track revenues and expenditures.

**City of Morgantown Code Enforcement Office
Compliance Officer, Morgantown, West Virginia**

3/24/2004 – 1/1/2005

As a Code Compliance Officer, I had the opportunity to serve in the capacity to review code of ordinance policies and enforcement of international property maintenance codes for building structures across the City of Morgantown West Virginia.

In this capacity, I performed routine building inspections for residential and commercial properties including drafting reports, findings, and plans for corrective actions.

Professional Credentials

Contract Management Leadership Development Program, **2024** National Contract Management Association (NCMA)
Best Practices in Procurement & Contract Management, **2022** Broward County Office of Inspector General (OIG)
Lean Six Sigma Green Belt, **2021** *Broward College*
Lean Six Sigma Yellow Belt, **2020** *Broward College*
Florida Stormwater Erosion and Sedimentation Control Inspector, **2019**
Florida Department of Environmental Protection
FEMA, **2020** *Operational Planning for Pandemic Influenzas IS 520*
FEMA, **2017** *National Incident Management System (NIMS) IS 700.A*
FEMA, **2017** *National Response Framework (NRF) IS 800.B*
FEMA, **2017** *Incident Command System (ICS) IS 100.B*
FEMA, **2017** *Single Resources & Initial Action Incident IS 200.B*
Seminole Tribe of Florida, **2012** *Contract Management 101 Certificate of Completion*, Hollywood, Florida
Miami-Dade County, **2010** *Supervisory Certification Program (SCP)*, Miami, Florida
Miami-Dade County Health Department, **2010** *HIV/AIDS Training Certificate of Completion*, Miami, Florida
U.S. Department of Housing & Urban Development, **2008** *Grant Writing Certificate of Completion*, Miami, Florida
Quadel Consulting Inc, **2007** *Certification in Housing Choice Voucher Programs*, Miami, Florida
Miami-Dade County, **2007** *Neo Ethics of County Government*